

**NOTICE OF CONSIDERATION OF AN URGENT KEY DECISION
PROPOSED TO BE MADE BY THE CABINET MEMBER FOR HOUSING
AND HOMELESSNESS IN JANUARY 2024
(published 3 January 2024)**

In accordance with paragraphs 9 and 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Council hereby gives notice of a Key Decision which the Strategic Director for the Economy intends to consider.

The Council also hereby gives notice in accordance with paragraph 5 of the above Regulations that it may determine this Key Decision in private.

If you have any queries on this Key Decisions List, please contact:
katia.neale@lbhf.gov.uk

Decision to be made by	Earliest date the decision will be made and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents publication
Cabinet Member for Housing and Homelessness	25 Jan 2024	<p>Short-Term Contract Variation to Council Repairs Contract (LOT 3)</p> <p>This report is seeking approval to temporarily vary the Mears Central Repairs contract. This variation will involve allowing for additional temporary supervisory and administrative support as well as an enhancement on the current contract rates.</p> <p>The variation will involve cost changes totalling up to £680,000. This will be a temporary variation for a 17-week period. This variation will take effect in January 2024.</p> <p>Reasons for urgency:</p> <p>The repairs service is continuing to work through a backlog of work orders to bring void properties back to a lettable standard. With this, the</p>	Cabinet Member for Housing and Homelessness	<p>Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
		<p>repairs service has identified 85 properties, across all geographic patches, to which they are aiming to bring back to let within a 17-week period (This will involve completing 5 properties a week) commencing in January 2024.</p> <p>To achieve this outcome however, we need to configure our supply chain so that it can respond at pace to this urgent requirement. To do this, we will need to ensure that the contractor is paid rates that are in keeping with current market demands and provide the contractor with additional resource in the form of a supervisor and an administrator to effectively co-ordinate these urgent works. This contract variation needs to take place in January 2024 and therefore an urgent key decision is needed to facilitate this.</p>		